

## Publication Loan Order

orderer			
first name and surname:		title:	
faculty:		department:	
email:		phone:	
contact person:		email:	

publication			
publication title:			
publication author:			
publisher:			
year of publication:		ISBN:	
to be ordered:	<input type="checkbox"/> in the Czech Republic <input type="checkbox"/> from abroad (if not available in the Czech Republic)		

payment in case of paid-for services*			
to be paid out of:	<input type="checkbox"/> department funds <input type="checkbox"/> grant funds <input type="checkbox"/> own pocket		
workplace:		order identification:	activity:
VAT	<input type="checkbox"/> yes <input type="checkbox"/> no		

.....  
 date and signature of the budget administrator  
 (in case of paid-for services)

.....  
 date of order and the orderer's signature

.....  
 date and signature of the budget commander  
 (in case of paid-for services)

\* In case of paid-for services, University Library staff shall inform you of the price.